

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF RAHWAY

RESOLUTION NO. 1469

DATE OF ADOPTION: JUNE 12, 2014

**SUBJECT: AWARD CONTRACT TO FALLON & LARSEN, LLP FOR THE
AUTHORITY'S ANNUAL AUDIT FOR THE FISCAL YEAR ENDING
JUNE 30, 2014**

THE FOLLOWING RESOLUTION was presented by the Executive Director/Secretary at a Regular Meeting held on June 12, 2014

WHEREAS, the Housing Authority of the City of Rahway (the "Authority") needs the services of an auditor to act as the Authority's auditor of its 2014 Fiscal Year books and records, which commenced July 1, 2013 and shall terminate on June 30, 2014; and

WHEREAS, in order to comply with the professional procurement requirements of 24 CFR 85.36 and HUD's PIH Notice 90-47, the Authority published a notice in The Star Ledger May 20, 2014 (the "Notice") advising auditors they could request detailed Requests for Proposals (the "RFP") to provide auditing services to the Authority; and

WHEREAS, the following sources, notified of the RFP through the notice, were furnished the RFP:

FIRM

**Fallon & Larsen, LLP
The Firm of Jon Klimek
The Firm of Joe Caudill**

; and

WHEREAS, the one (1) proposal received in response to the RFP was opened at 3:00 PM on June 5, 2014 by the Executive Director and Maintenance Superintendent, and were rated by the Executive Director in accordance with the evaluation system contained in the RFP, with the following proposal receiving the following score out of a maximum possible 100 points:

FIRM

RATING

Fallon & Larsen, LLP

98

WHEREAS, the Commissioners of the Housing Authority of the City of Rahway have discussed the qualifications of the firm that submitted a proposal and it is the conclusion of the Commissioners of the Authority that, based upon the proposal submitted by Fallon & Larsen, LLP (the "Auditor") the selection of Fallon & Larsen, LLP to be the Authority's Auditor is in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officers of the Authority are authorized and directed to execute a contract providing for the hiring of Fallon & Larsen, LLP to perform the Audit for the Authority's 2014 Fiscal Year at a fee of \$11,460.00; and

BE IT FURTHER RESOLVED, that this contract has been awarded under the competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, and as a "Professional Service" under New Jersey Local Public Contracts Law, was procured fulfilling all requirements under New Jersey "Pay to Play" rules & regulations.

COMMISSIONER Pekarofski made a motion to adopt the above resolution, which was seconded by **COMMISSIONER** Parson, and on a roll call vote the Ayes and Nays were as follows:

| <u>AYES</u> | <u>NAYS</u> | <u>ABSTAIN</u> | <u>ABSENT</u> |
|----------------|-------------|----------------|---------------|
| DeJesus-Farrar | | | Bailey |
| Lesinski | | | Thomas |
| Parson | | | |
| Pekarofski | | | |
| Ragan | | | |

THE CHAIRPERSON thereupon declared Resolution No. 1469 adopted.

I certify that the foregoing is a true copy of a resolution of the Housing Authority of the City of Rahway adopted on June 12, 2014.



Kenneth Pushko
Executive Director/Secretary

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