

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF RAHWAY**

**RESOLUTION NO. 1632**

**DATE OF ADOPTION: JUNE 10, 2021**

**SUBJECT: AWARD CONTRACT TO POLCARI & CO. FOR THE AUTHORITY'S ANNUAL AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

**THE FOLLOWING RESOLUTION** was presented by the Executive Director/Secretary at a Regular Meeting held on June 10, 2021.

**WHEREAS**, the Housing Authority of the City of Rahway (the "Authority") needs the services of an auditor to act as the Authority's auditor of its 2021 Fiscal Year books and records, which commenced July 1, 2020 and shall terminate on June 30, 2021; and

**WHEREAS**, in order to comply with the professional procurement requirements of 24 CFR 85.36 and HUD's PIH Notice 90-47, the Authority published a notice in The Star Ledger May 10, 2021 (the "Notice") advising auditors they could request detailed Requests for Proposals (the "RFP") to provide auditing services to the Authority; and

**WHEREAS**, the following sources, notified of the RFP through the notice, were furnished the RFP:

**FIRM**

**Novogradac and Co. LLP  
Seven Outsource  
Polcari & Co.**

; and

**WHEREAS**, the two (2) proposals received in response to the RFP were opened at 3:00 PM on May 25, 2021 by the Executive Director and Housing Specialist, and was rated by the Executive Director in accordance with the evaluation system contained in the RFP, with the following proposal receiving the following score out of a maximum possible 100 points:

**FIRM**

**RATING**

**Polcari & Co.**

**100**

**WHEREAS**, the Commissioners of the Housing Authority of the City of Rahway have discussed the qualifications of the firms that submitted a proposal and it is the conclusion of the Commissioners of the Authority that based upon the proposal submitted by Polcari & Co. (the "Auditor") the selection of Polcari & Co. to be the Authority's Auditor is in the best interest of the Authority; and

**NOW, THEREFORE, BE IT RESOLVED**, that the appropriate officers of the Authority are authorized and directed to execute a contract providing for the hiring of Polcari & Co. to perform the Audit for the Authority's 2021 Fiscal Year at a fee of \$11,000.00; and

**BE IT FURTHER RESOLVED**, that this contract has been awarded under the competitive proposal procurement procedures, as more fully described at 24 CFR 85.36 and PIH Notice 90-47, and as a "Professional Service" under New Jersey Local Public Contracts Law, was procured fulfilling all requirements under New Jersey "Pay to Play" rules & regulations.

**COMMISSIONER** Lesinski made a motion to adopt the above resolution, which was seconded by **COMMISSIONER** Simon, and on a roll call vote the Ayes and Nays were as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Lesinski			Gonzalez
Pekarofski			Thomas
Ragan			Thomas-Petit
Simon			

**THE CHAIRPERSON** thereupon declared Resolution No. 1632 adopted.

I certify that the foregoing is a true copy of a resolution of the Housing Authority of the City of Rahway adopted on June 10, 2021.



Jennifer Wenson Maier  
Executive Director/Secretary

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